



The University of Edinburgh Learning and Teaching Conference 2026

Presentation and Interactive Session Guidance

This page offers some guidance and considerations on producing your presentation and submitting any accompanying content for the 2026 Learning and Teaching Conference. To **increase accessibility** across the Conference, we strongly recommend that all presentations follow guidance on [How to make your PowerPoint presentations accessible](#).

Presentations (10 minutes)

All presenters are asked to ensure that they keep their presentations to a maximum of 10 minutes, focusing on sharing of practice/research and key take-aways. The presentations will be grouped with other 10-minute presentations on a similar topic. The conference has been designed to maximise discussion time so presentations will be followed by plenty of time for questions and discussion with the audience. Presenters do not have to submit a written conference paper if accepted.

Presentations will be scheduled in one of the rooms in Nucleus, King's Buildings. Please refer to the detailed programme of the day to find which room you are presenting in. A floor plan will be available in the Conference Teams site closer to the date of the conference.

Presentation slides: Please ensure you send a copy of any slides you will be using for your presentation, with the following name format: Lead presenter's FirstnameLastname to amy.auckland@ed.ac.uk and copy the message to lt.conference@ed.ac.uk by the end of **Friday 5 June 2026**.

We also ask that you **bring your presentation slides with you** on the day.

Interactive Session (20/30/40/60 minutes)

Interactive sessions are an opportunity to present a session that involves active participation from the audience. This could be a workshop, a demonstration (digital or non-digital), a showcase of a specific technique/method, a panel, or other format that engages participants in the theme of Student Voice. This year, we have offered a range of different times for interactive sessions; please ensure that you plan at least five minutes into your allotted time for set-up and handover to the next presenter.

Interactive sessions will be held in either the Yew or Elm lecture theatres, or the Rowan or Hawthorn studio rooms in Nucleus, King's Buildings. Please refer to the detailed program of the day to find which room you are presenting in. A floor plan will be available in the conference Teams site closer to the date of the conference.

Interactive session slides: Please ensure you send a copy of any slides you will be using for your demonstration, with the following name format: Lead presenter's FirstnameLastname to amy.auckland@ed.ac.uk and copy the message to lt.conference@ed.ac.uk by the end of **Friday 5 June 2026**.

If you are using slides, we also ask that you bring your presentation slides with you on the day.

Poster (in-person and/or online)

Please see the separate 'Poster Guidance' document, which provides specific guidance for producing and submitting your poster and accompanying materials for the 2026 Learning and Teaching Conference.

Request an Alternative Format

If you require this document in an alternative format, such as large print or a coloured background, please contact lt.conference@ed.ac.uk